

# EVENT SPACE



**CORNELL  
CREATIVE**  
ARTS CENTER

129 Cornell Street  
Kingston NY 12401  
845-443-3070

# Creative Spaces for Community Events

The Cornell Creative Arts Center offers 3 exciting spaces that can be equipped with folding chairs and tables. Each space can be entered through our accessible lobby, has wood floors, and speakers that are Bluetooth compatible. Our spaces can be used for parties, small conferences, seminars, workshops, celebrations, and so much more!

To rent a space or to check availability, please email [info@cornellcreativeartscenter.com](mailto:info@cornellcreativeartscenter.com) using the subject "Event space rental" and include which space you would like to rent, the time range and the date.

A 50% deposit is required to hold any date and is handled on a first come, first served basis. The remaining deposit is due 7 days prior to the rental date. If the date falls within 7 days, the entire deposit is due upon booking.

We offer 'community rates' to non-profit organizations and NYS MWBE (New York State Minority and/or Women-owned Business Enterprise).

1



2



3



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# Rates & Details

*\*All rates are subject to change without notice.*

**1**

## Gallery Space

open 600 SF: Room capacity approximately 80-100 people standing, seated varies depending on table arrangement, access to projector. *Great open space for lectures, presentations, celebrations*

**Half day rental (2-4 hours)**

\$150 (community rate)

\$275 (standard rate)

**Full day rental (6-8 hours)**

\$300 (community rate)

\$550 (standard rate)

**2**

## Dance/Movement Studio

open 1800 SF- Room capacity approximately 100-150 people standing, seated varies depending on table arrangement, access to projector *Great open space for small workshops, meetings, lectures, interactive performances*

**Half day rental (2-4 hours)**

\$250 (community rate)

\$375 (standard rate)

**Full day rental (6-8 hours)**

\$500 (community rate)

\$750 (standard rate)

**3**

## Digital Arts Studio/Meeting Space

Cozy 324 SF- Room capacity approximately 15-20 people standing, seated varies depending on table arrangement, access to projector. *Great small space for workshops, presentations or meetings*

**Half day rental (2-4 hours)**

\$80 (community rate)

\$200 (standard rate)

**Full day rental (6-8 hours)**

\$160 (community rate)

\$400 (standard rate)

### Usage Guidelines

- Guests who prefer not to return the facility to the “as arrived” state (e.g, clean up, turn off lights) will be charged an additional service fee.
- The CCAC is a smoke-free property. Please do not smoke/vape within 30 ft of the building.
- We offer a men’s and women’s bathroom- both are ADA accessible. The CCAC does not discriminate based on gender, orientation, race, religion, age or ability. Non-Binary people are welcome to use either bathroom. Anyone found to harass others using the bathrooms or any other space within the art center will be asked to leave the property.
- The individual or group renting the space must submit a fully executed rental agreement upon submission of the deposit. Additional terms apply.

### Prohibited items

- Weapons of ANY kind, Illegal Substances, Skateboards, scooters, or personal motorized vehicles and pets, except for service animals.

### Food

- We partner with the **Blackboard bistro** to provide catering to events. They deliver and can provide a customized menu for any event, please view their website for more details

<https://blackboardbistro.com/catering>

